

Management Accountant

Permanent, Full-Time (40 hours a week)

Department / Area: Finance
Reports to: Head of Finance – Cricket & Stadium
Location: Utilita Bowl & Hilton Southampton
Utilita Bowl, Botley Road, West End, Southampton,
SO30 3XH

The Role

We are seeking an enthusiastic qualified/part-qualified accountant to support with the preparation of monthly management accounts (including balance sheet and bank account recs, and journal postings), and the communication of results to stakeholders in the business for our Cricket Team/s business.

You will work closely with the Head of Finance and other members of the Finance team to ensure that reported figures are accurate for external reporting, and to inform internal decision-making by the business. Given the broad nature of the role, it's a great opportunity to get a holistic understanding across all aspects of finance, and to engage with non-finance stakeholders.

Success in this role will ultimately require a solid grounding in the UK GAAP, knowledge of the software and systems we use for reporting (notably Oracle Netsuite, Procure Wizard, and Secutix), and a strong understanding of finance operations and different business and reporting functions at Utilita Bowl. We are seeking an inquisitive self-starter with an interest in the industry and a desire to develop, learn and problem-solve.

Key Responsibilities

The successful candidate will manage a broad portfolio of accounting duties, ensuring ledger integrity and providing actionable insights to the business.

- **Management Accounts:** Prepare Income & Expenditure Statements, Balance Sheets, management reporting and Cash Flow reports on monthly basis for both entities. Responsibility for all aspects of accounting for Cricket Division.
- **General Ledger & Controls:** Handle journal/payment/receipt postings, monthly balance sheet reconciliations, bank reconciliations, and the calculation of accruals, prepayments, and depreciation.
- **Operational Finance:**
 - **Accounts Payable:** Provide hands-on support to the purchase ledger function and oversee end-to-end processing.
 - **Payroll:** Gain exposure to and support the payroll function to ensure accurate staff and player remuneration.
 - **Commercials:** Raise monthly invoices for Commercial Partnerships and assist with quarterly VAT returns.

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- **Reporting & Audit:** Prepare monthly management account packs and provide accurate, timely information to Heads of Departments (HODs) and year-end auditors. Liaison with auditors for statutory audit and internal audit.
- Provide ad hoc support to other entities within the group as required.

Experience and Qualifications

Essential:

- **Education:** Ideally AAT qualified (Level 4), or a finalist currently studying towards a professional qualification (ACCA/CIMA).
- **Technical Accounting:** Strong understanding of basic accounting principles and UK GAAP.
- **Excel Expertise:** Must be an Intermediate to Advanced Microsoft Excel user (vlookups, pivot tables, data manipulation).
- **Technological Mindset:** A proactive desire to learn and master financial systems including Oracle NetSuite, Procure Wizard, and Secutix.
- **Accounting data entry skills** with an ability to identify numerical errors.
- **Communication:** Strong written and oral skills to forge professional relationships with non-finance stakeholders.
- Ability to act on own initiative and an Analytical problem solver.

Desirable / Preferable:

- Desirable to have a working knowledge of NetSuite and Procure Wizard, but not essential
- Industry Interest: A genuine interest in the sports and entertainment industry
- Ability to forge effective and professional working relationships

Benefits:

- Complimentary tickets to specified Utilita Bowl events
- Employee discounts offered at Beefys Restaurant
- Discounted retail merchandise
- Discount on spa treatments at products
- Discounted Golf
- 25 days holiday (+ 8 statutory bank holidays)
- Flexible working hours
- Free Hotel canteen lunch
- Study support (following completion of probationary period)
- Auto-enrolment in company pension scheme (after 3 months of employment)
- Free on site parking

Considerations

All applicants must provide evidence to demonstrate that they have the Right to Work in the UK. Due to the temporary nature of this role, sponsorship for overseas nationals cannot be provided.

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Utilita Bowl is an equal opportunities employer. We are committed to employment practices and behaviours that encourage diversity, promote equality of treatment and eliminate unlawful and or unfair discrimination. If you would like to request any accommodations from application through to interview, please email

We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across our organisation.

Hours Of Work

Core hours – Monday to Friday 8am – 5pm

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